

ARIZONA STATE SENATE

RESEARCH STAFF



TO: JOINT LEGISLATIVE AUDIT COMMITTEE

MIKE HANS
LEGISLATIVE RESEARCH ANALYST
GOVERNMENT COMMITTEE
Telephone: (602) 926-3580

DATE: January 17, 2020

SUBJECT: Sunset Review of the Board of Library Examiners

Attached is the final report of the sunset review of the Board of Library Examiners, which was conducted by the Senate Government Committee of Reference.

This report has been distributed to the following individuals and agencies:

Governor of the State of Arizona
The Honorable Douglas A. Ducey

President of the Senate
Senator Karen Fann

Speaker of the House of Representatives
Representative Russell Bowers

Senate Members
Senator David Farnsworth, Co-Chair
Senator Sonny Borrelli
Senator Lela Alston
Senator Vince Leach
Senator Juan Mendez
Senator Frank Pratt
Senator Victoria Steele

Board of Library Examiners
Arizona State Library, Archives & Public Records

Secretary of the Senate
Senate Resource Center
Senate Republican Staff
Senate Democratic Staff
Senate Research Staff

Office of the Chief Clerk
House Republican Staff
House Democratic Staff
House Research Staff

**Senate Government
Committee of Reference Final Report**

Board of Library Examiners

Background

The Board of Library Examiners (Board) consists of the Director of the Arizona State Library, Archives and Public Records (State Library), the librarian of the University of Arizona, the librarian of the Phoenix Public Library and two county librarians appointed by the Director of the State Library. The Director of the State Library serves as ex-officio chair of the Board. The Board must pass upon the qualifications of persons who desire to become county librarians and may adopt rules to carry out this purpose ([A.R.S. § 11-906](#)). A person is not eligible for appointment as a county librarian without a certificate of qualification for office from the Board ([A.R.S. § 11-908](#)).

The Board is statutorily set to terminate on July 1, 2020, unless legislation is enacted for its continuation ([A.R.S. § 41-3020.08](#)).

Committee of Reference Sunset Review Procedures

The Senate Government Committee of Reference held one public meeting on January 9, 2020, to consider the Board's responses to the sunset factors and to receive public testimony.

Committee Recommendations

The Senate Government Committee of Reference recommended that the Legislature continue the Board for eight years until July 1, 2028.

Attachments

1. Meeting Notice
2. Minutes of Committee of Reference Meeting
3. Presentation by the Board
4. Chairperson's Letter Requesting the Board's Response to the Sunset Factors
5. The Office of the Board's Response to the Sunset Factors

ARIZONA STATE SENATE

INTERIM MEETING NOTICE OPEN TO THE PUBLIC

SENATE GOVERNMENT COMMITTEE OF REFERENCE FOR THE SUNSET REVIEW OF THE BOARD OF LIBRARY EXAMINERS AND PERFORMANCE AUDIT REVIEW OF THE GILA COUNTY TRANSPORTATION EXCISE TAX

Date: Thursday, January 9, 2020

Time: 1:30 P.M. or Upon Adj. of the Senate Government COR and House Government COR

Place: SHR 109

AGENDA

1. Call to Order
2. Roll Call
3. Sunset Review of the Board of Library Examiners
 - a. Presentation by the Board of Library Examiners
 - b. Public Testimony
 - c. Discussion and Recommendations
4. Performance Audit Review of the Gila County Transportation Excise Tax
 - a. Presentation by the Office of the Auditor General
 - b. Response by Gila County
 - c. Public Testimony
 - d. Discussion
5. Adjourn

Members:

Senator David C. Farnsworth, Chair
Senator Lela Alston
Senator Sonny Borrelli
Senator Vince Leach
Senator Juan Mendez
Senator Frank Pratt
Senator Victoria Steele

01/03/2020

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For questions regarding this agenda, please contact Senate Research Department.
Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting the Senate Secretary's Office: (602) 926-4231 (voice). Requests should be made as early as possible to allow time to arrange the accommodation.

ARIZONA STATE SENATE

SENATE GOVERNMENT COMMITTEE OF REFERENCE FOR THE SUNSET REVIEW OF THE BOARD OF LIBRARY EXAMINERS AND PERFORMANCE AUDIT REVIEW OF THE GILA COUNTY TRANSPORTATION EXCISE TAX

Minutes of the Meeting
January 9, 2020
1:30 p.m., Senate Hearing Room 109

Members Present:

Senator David C. Farnsworth, Chair
Senator Lela Alston
Senator Sonny Borrelli
Senator Vince Leach
Senator Juan Mendez

Members Excused:

Senator Frank Pratt
Senator Victoria Steele

Staff:

Michael Hans, Senate Research Analyst

Chairman Farnsworth called the meeting to order at 2:26 p.m. and attendance was noted.

PERFORMANCE AUDIT REVIEW OF THE GILA COUNTY TRANSPORTATION EXCISE TAX

Presentation by the Office of the Auditor General

Adam Tillard, Auditor Generals' Office, distributed and explained a PowerPoint presentation entitled "Gila County Transportation Excise Tax, Performance Audit, Report 19-108, Issued: June 2019" (Attachment A) and answered questions posed by the Committee.

Mr. Tillard offered comments.

Michael Hans, Senate Research Analyst, answered questions posed by the Committee.

Lindsey Perry, Arizona Auditor General, distributed a report entitled "Gila County Transportation Excise Tax, Performance Audit, June 2019, Report 19-108" (Attachment B) and answered questions posed by the Committee.

Response by Gila County

Paul Jensen, City Manager, City of Globe, Arizona, gave an update regarding the Gila County Transportation Excise Tax response to the Auditor General's Performance Audit. Mr. Jensen answered questions posed by the Committee.

Joseph Heatherly, Town Manager, Town of Miami, Arizona, gave an update regarding the response to the Auditor General's Performance Audit Review and answered questions posed by the Committee.

Public Testimony

Senator Farnsworth put out a call for public testimony, however, no one came forward.

Discussion

Senator Farnsworth asked if there was any further discussion. No further discussion took place.

SUNSET REVIEW OF THE BOARD OF LIBRARY EXAMINERS

Presentation by the Board of Library Examiners

Holly Henley, Arizona State Librarian, distributed and explained a PowerPoint presentation entitled "State of Arizona, Department of State, Board of Library Examiners, Sunset Review, January 9, 2020" (Attachment C) and distributed a letter from Katie Hobbs, Arizona Secretary of State (Attachment D). Ms. Henley answered questions posed by the Committee.

Allie Bones, Arizona Assistant Secretary of State, answered questions posed by the Committee.

Ms. Henley answered additional questions posed by the Committee.

Senator Farnsworth offered comments.

Ms. Henley offered comments.

Discussion and Recommendations

The Committee discussed the presentation mentioned above.

Senator Borrelli moved that the Senate Government Committee of Reference recommend the Board of Library Examiners be continued for eight years. The motion CARRIED by voice vote.

Attached are forms noting the individuals who submitted a Speaker Slip on the agenda items (Attachment E).

There being no further business, the meeting was adjourned at 3:02 p.m.

Respectfully submitted,

Toy Brown
Committee Secretary

(Audio recordings and attachments are on file in the Secretary of the Senate's Office/Resource Center, Room 115. Audio archives are available at <http://www.azleg.gov>)



STATE OF ARIZONA Department of State
BOARD OF LIBRARY EXAMINERS



SUNSET REVIEW

January 9, 2020

Arizona State Library, Archives and Public Records
A Division of the Arizona Secretary of State



STATE OF ARIZONA Department of State
BOARD OF LIBRARY EXAMINERS

ARS 11-906



Membership

- Director of the Arizona State Library
 - Ex officio chairman
- Librarian of the University of Arizona
- Librarian of the Phoenix Public Library
- Two County Librarians
 - One-year terms
 - Appointed by the Director on a rotating basis to represent each county free library

Arizona State Library, Archives and Public Records
A Division of the Arizona Secretary of State



STATE OF ARIZONA Department of State
BOARD OF LIBRARY EXAMINERS

ARS 11-906



Compensation

- None
 - Actual and necessary travel expenses allowed
 - May be paid from the general fund



STATE OF ARIZONA *Department of State*
BOARD OF LIBRARY EXAMINERS

ARS 11-906

Powers & Duties

- Pass upon the qualifications of persons desiring to become county librarians
- May adopt rules not inconsistent with law
 - For its government
 - To carry out its purposes



Arizona State Library, Archives and Public Records
A Division of the Arizona Secretary of State



STATE OF ARIZONA Department of State
BOARD OF LIBRARY EXAMINERS

ARS 11-908

County Librarian Appointments

- A. Upon establishment of a county free library, the board of supervisors shall appoint a county librarian to serve at the pleasure of the board.
- B. No person shall be eligible for appointment to the office of county librarian unless prior to appointment he has received from the board of library examiners a certificate of qualification for the office.



Arizona State Library, Archives and Public Records
A Division of the Arizona Secretary of State



STATE OF ARIZONA Department of State
BOARD OF LIBRARY EXAMINERS

Administrative Code
R2-4-01



Academic Requirements

- A. Applicant shall have a Master's degree in library science, together with one year of experience in a public library of recognized standing, or
- B. A Bachelor's degree conferred by an accredited college or university, plus fifteen (15) hours of courses in library science and two (2) years of appropriate experience in a public library of recognized standing.

Arizona State Library, Archives and Public Records
A Division of the Arizona Secretary of State



STATE OF ARIZONA Department of State
BOARD OF LIBRARY EXAMINERS

Administrative Code
R2-4-02



Application Information

- A. Applicant shall furnish satisfactory recommendations from two former employers.
- B. Consideration shall be given to applicant's moral character and commendable conduct; to his or her ability to work with the public; to maintain public relations; to conduct the financial affairs of a library in a business-like manner; and to show willingness to continue his or her training.

Arizona State Library, Archives and Public Records
A Division of the Arizona Secretary of State



STATE OF ARIZONA Department of State BOARD OF LIBRARY EXAMINERS

Administrative Code
R2-4-02



Application Process

Anyone wanting to be considered for certification as a County Librarian must send the Board a letter requesting consideration. This letter should have attached:

- a transcript showing completion of the Bachelor's or Master's degree or a copy of a diploma in the place of a transcript.
- a transcript showing completion of hours in library science for those who do not have the Master's degree.
- a letter of recommendation from two employers (current or past) verifying the required experience.

Arizona State Library, Archives and Public Records
A Division of the Arizona Secretary of State



STATE OF ARIZONA *Department of State* BOARD OF LIBRARY EXAMINERS

Administrative Code
R2-4-02



Application Process

The Board will consider giving a provisional certificate for 3 years to applicants in counties with a population under 100,000.

- Applicant must have a Bachelor's degree and two years of experience in a public library of recognized standing.
- Provisional certificates will be subject to renewal at the discretion of the Board.

Arizona State Library, Archives and Public Records
A Division of the Arizona Secretary of State



STATE OF ARIZONA Department of State BOARD OF LIBRARY EXAMINERS

Administrative Code
R2-4-02



Approved Applicants since 2009

SueAn Stradling-Collins	Aug-2019	Apache
Amadee Ricketts	Aug-2019	Cochise
Will Ascarza	Aug-2019	Coconino
Karen Soohy – Provisional	Aug-2019	Greenlee
Amber Mathewson	Aug-2019	Pima
Corey Christians	Aug-2019	Yavapai
Victoria Silva	Aug-2019	Graham
Lisa Mendez	Aug-2019	Yuma
Kathy Pennell – Provisional	Sep-2013	Mohave
Leanne McElroy – Provisional	Mar-2013	Graham
Karen Soohy – Provisional	Mar-2013	Greenlee
Danielle Krol	Aug-2012	Mohave
Melissa Cervantes	Jul-2012	Pima
Dan Field – Provisional	Apr-2012	La Paz
Alice Webb – Provisional	Apr-2012	Greenlee
Cindy Kolaczynski	Sep-2011	Maricopa
Amelia Flores - Provisional	Jun-2011	La Paz

Arizona State Library, Archives and Public Records
A Division of the Arizona Secretary of State



Arizona State Senate

June 12, 2019

Chairwoman Holly Henley
Arizona Board of Library Examiners
1700 W. Washington St.
Phoenix, AZ, 85007

Dear Chairwoman Henley:

The sunset review process prescribed in Title 41, Chapter 27, Arizona Revised Statutes, provides a system for the Legislature to evaluate the need to continue the existence of state agencies. During the sunset review process, an agency is reviewed by legislative committees of reference. On completion of the sunset review, the committees of reference recommend to continue, revise, consolidate or terminate the agency.

The Joint Legislative Audit Committee (JLAC) has assigned the sunset review of the Arizona Board of Library Examiners to committees of reference comprised of members of the Senate Government Committee and the House of Representatives Regulatory Affairs Committee.

Pursuant to A.R.S. § 41-2954, the committee of reference is required to consider certain sunset factors in deciding whether to recommend continuance, modification or termination of an agency. Please provide your agency's response to the factors listed below:

1. The objective and purpose in establishing the agency and the extent to which the objective and purpose are met by private enterprises in other states.
2. The extent to which the agency has met its statutory objective and purpose and the efficiency with which it has operated.
3. The extent to which the agency serves the entire state rather than specific interests.
4. The extent to which rules adopted by the agency are consistent with the legislative mandate.
5. The extent to which the agency has encouraged input from the public before adopting its rules and the extent to which it has informed the public as to its actions and their expected impact on the public.
6. The extent to which the agency has been able to investigate and resolve complaints that are within its jurisdiction.
7. The extent to which the attorney general or any other applicable agency of state government has the authority to prosecute actions under the enabling legislation.
8. The extent to which agencies have addressed deficiencies in their enabling statutes that prevent them from fulfilling their statutory mandate.
9. The extent to which changes are necessary in the laws of the agency to adequately comply with the factors listed in A.R.S. § 41-2954.

10. The extent to which the termination of the agency would significantly affect the public health, safety or welfare.
11. The extent to which the level of regulation exercised by the agency compares to other states and is appropriate and whether less or more stringent levels of regulation would be appropriate.
12. The extent to which the agency has used private contractors in the performance of its duties as compared to other states and how more effective use of private contractors could be accomplished.
13. The extent to which the agency potentially creates unexpected negative consequences that might require additional review by the committee of reference, including increasing the price of goods, affecting the availability of services, limiting the abilities of individuals and businesses to operate efficiently and increasing the cost of government.

Additionally, please provide written responses to the following:

1. Identify the problem or the needs that the agency is intended to address.
2. State, to the extent practicable, in quantitative and qualitative terms, the objectives of the agency and its anticipated accomplishments.
3. Identify any other agencies having similar, conflicting or duplicative objectives, and an explanation of the manner in which the agency avoids duplication or conflict with other such agencies.
4. Assess the consequences of eliminating the agency or of consolidating it with another agency.

Your response should be received by September 1, so we may proceed with the sunset review and schedule the required public hearing. Please submit the requested information to:

Mike Hans
Arizona State Senate
1700 West Washington
Phoenix, Arizona, 85007

Thank you for your time and cooperation. If you have any questions, please feel free to contact me at 602-926-3020 or Mike Hans, the Senate Government Committee Research Analyst, at 602-926-3580.

Sincerely,



Senator David Farnsworth

cc: Representative Travis W. Grantham, House Regulatory Affairs Committee, Chair
Anthony Casselman, House Regulatory Affairs Committee, Analyst

Sunset Review Response

Arizona Board of Library Examiners
Arizona State Library, Archives and Public Records
A Division of the Arizona Secretary of State

September 1, 2019



KATIE HOBBS
SECRETARY OF STATE

PROVIDING ACCESS
*Preserving
Arizona*
Arizona State Library,
Archives and Public Records



KATIE HOBBS
SECRETARY OF STATE

September 1, 2019

The Honorable David Farnsworth
Arizona State Senate
1700 W. Washington
Phoenix, AZ 85006

Re: Sunset Review of the Arizona Board of Library Examiners

Dear Senator Farnsworth:

As part of the sunset review process for the Arizona Board of Library Examiners, I am pleased to provide you with the Board's responses to your letter of June 12, 2019.

1. The objective and purpose in establishing the agency and the extent to which the objective and purpose are met by private enterprises in other states.

The Arizona Board of Library Examiners is established by Arizona Revised Statutes 11-906 and 908 with regards to its makeup, objective and responsibilities. It is chaired by the director of the Arizona State Library, Archives and Public Records, a division of the Secretary of State.

The objective of the Board is to ensure that each Arizona county employs a county librarian who meets professional qualifications and standards. The Board considers the candidates' academic credentials, work experience, and library and management skills.

The Arizona Legislature passed this statute in 1929 with the formation of the county library district system. Research showed that certification of librarians in other states is done through the state library rather than through private enterprise.

Office of the Secretary of State
1700 W. Washington St., FL 7
Phoenix, AZ 85007-2808
Telephone: (602) 542-4285
www.azsos.gov

2. The extent to which the agency has met its statutory objective and purpose and the efficiency with which it has operated.

Arizona's libraries exist to serve the needs of Arizona's citizens. Appropriate training and experience are essential to providing effective, efficient public service.

The Board meets only as needed when a county librarian vacancy is filled and an application for certification is received. Between 2010 and 2019, the Board met twelve times. Seventeen candidates were certified, seven of which were provisional certifications.

Members of the Board receive no compensation for their services. The use of mail, email and conference calls provides efficiency in the process.

3. The extent to which the agency serves the entire state rather than specific interests.

The Arizona Board of Library Examiners represents the library leaders and a cross section of Arizona libraries from urban and rural areas. The State Librarian is the ex-officio chair. Other members include the librarian of the University of Arizona, the librarian of the Phoenix Public Library, and two county librarians appointed on a rotating basis by the State Librarian.

The rotating membership ensures representation of a variety of interests and experience on the Board.

4. The extent to which rules adopted by the agency are consistent with the legislative mandate.

The Arizona Administrative Code, Title 2, Chapter 4 defines the qualifications an applicant for County Librarian shall have. Those rules are consistent with the legislative mandate.

5. The extent to which the agency has encouraged input from the public before adopting its rules and the extent to which it has informed the public as to its actions and their expected impact on the public.

The current rules were established prior to 1974. The Board follows the requirements of open meeting law. Announcements of successfully certified county librarians are made at county librarian meetings, which are meetings open to the public. Certification files are maintained and open for public inspection.

The Board is currently considering requesting a change to its rules to allow for a provisional certification for rural counties as a result of a request from Greenlee County. Awarding provisional certificates has long been a practice, but the terms under which it would do so have not been codified before now.

6. The extent to which the agency has been able to investigate and resolve complaints that are within its jurisdiction.

The Board has not received any complaints; however it has received a request to consider the challenges to rural counties of employing a certificated county librarian. The Board's response is to investigate a change in rules to allow for a provisional certification for counties with a population fewer than 100,000.

7. **The extent to which the attorney general or any other applicable agency of state government has the authority to prosecute actions under the enabling legislation.**

The Board is not a regulatory agency and is not authorized to impose civil penalties for statutory violation.

8. **The extent to which agencies have addressed deficiencies in their enabling statutes that prevent them from fulfilling their statutory mandate.**

No deficiencies have been addressed.

9. **The extent to which changes are necessary in the laws of the agency to adequately comply with the factors listed in A.R.S. § 41-2954.**

The Board has identified a need to update A. R. S. 11-906 to allow for changes in term length and in composition of the board. Currently the two county librarians are appointed to one-year terms, but for continuity reasons, the Board would like to increase the appointment term to three years. The Board would also like to create a "position at large" that would be appointed by the State Librarian.

In addition, A. R. S. 11 – 909 C does not reflect current practice, and the Board recommends it should be eliminated.

10. **The extent to which the termination of the agency would significantly affect the public health, safety or welfare.**

Without the statute and rules for the Arizona Board of Library Examiners, a county librarian could be hired who does not meet appropriate qualifications in professional education and experience.

11. **The extent to which the level of regulation exercised by the agency compares to other states and is appropriate and whether less or more stringent levels of regulation would be appropriate.**

The level of regulation is deemed appropriate at this time.

12. **The extent to which the agency has used private contractors in the performance of its duties as compared to other states and how more effective use of private contractors could be accomplished.**

The Board does not employ the use of private contractors.

13. **The extent to which the agency potentially creates unexpected negative consequences that might require additional review by the committee of reference, including increasing the price of goods, affecting the availability of services, limiting the abilities of individuals and businesses to operate efficiently and increasing the cost of government.**

Rural counties have reported difficulty in recruiting a person with the required qualifications due to a lack of funding. When appropriate, provisional certifications have been awarded.

Additional questions

1. **Identify the problem or the needs that the agency is intended to address.**

Many professions and trades in Arizona require certification or licensing. As an overseer of all libraries within a county, and with significant fiscal and administrative public responsibilities, the county librarian position should have a professional level of education and expertise. The Board's function is to ensure that all counties, and hence all citizens of Arizona, are served by qualified library administrators.

As administrators of public funds, and overseers of libraries within a county, the county librarian position should be filled by a qualified professional.

2. **State, to the extent practicable, in quantitative and qualitative terms, the objectives of the agency and its anticipated accomplishments.**

The objective of the Arizona Board of Library Examiners is to have a certified County Librarian in each county. There are currently 11 fully certified County Librarians, 1 provisionally certified, and 1 provisionally certified up for renewal.

Between 2010 and 2019, the Board met twelve times. Seventeen candidates were certified, seven of which were provisional certifications.

3. **Identify any other agencies having similar, conflicting or duplicative objectives, and an explanation of the manner in which the agency avoids duplication or conflict with other such agencies.**

There is no other agency in state government that has similar, conflicting or duplicate objectives in maintaining the professionalism of county librarians.

4. **Assess the consequences of eliminating the agency or of consolidating it with another agency.**

County library districts offer important services in education, economic development, recreation and promoting an informed public that are essential for our democracy. It is in the public interest that professionally qualified and experienced officials manage these libraries.

Consolidation of the Board with another agency would remove this function from the central purview of Arizona's libraries and librarians.

Since the Board is handled without overhead costs, consolidation would not represent any cost containment.

Thank you for your consideration. I hope you can support a ten-year continuation for the Arizona Board of Library Examiners. If you have any questions, please contact my office.

Sincerely,

A handwritten signature in black ink, appearing to be 'Katie Hobbs', followed by a long horizontal line extending to the right.

Katie Hobbs
Arizona Secretary of State

Enclosures



Arizona State Senate

June 12, 2019

Chairwoman Holly Henley
Arizona Board of Library Examiners
1700 W. Washington St.
Phoenix, AZ, 85007

Dear Chairwoman Henley:

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The Joint Legislative Audit Committee (JLAC) has assigned the sunset review of the Arizona Board of Library Examiners to committees of reference comprised of members of the Senate Government Committee and the House of Representatives Regulatory Affairs Committee.

Pursuant to A.R.S. § 41-2954, the committee of reference is required to consider certain sunset factors in deciding whether to recommend continuance, modification or termination of an agency. Please provide your agency's response to the factors listed below:

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2. The extent to which the agency has met its statutory objective and purpose and the efficiency with which it has operated.
3. The extent to which the agency serves the entire state rather than specific interests.
4. The extent to which rules adopted by the agency are consistent with the legislative mandate.
5. The extent to which the agency has encouraged input from the public before adopting its rules and the extent to which it has informed the public as to its actions and their expected impact on the public.
6. The extent to which the agency has been able to investigate and resolve complaints that are within its jurisdiction.
7. The extent to which the attorney general or any other applicable agency of state government has the authority to prosecute actions under the enabling legislation.
8. The extent to which agencies have addressed deficiencies in their enabling statutes that prevent them from fulfilling their statutory mandate.
9. The extent to which changes are necessary in the laws of the agency to adequately comply with the factors listed in A.R.S. § 41-2954.

10. The extent to which the termination of the agency would significantly affect the public health, safety or welfare.
11. The extent to which the level of regulation exercised by the agency compares to other states and is appropriate and whether less or more stringent levels of regulation would be appropriate.
12. The extent to which the agency has used private contractors in the performance of its duties as compared to other states and how more effective use of private contractors could be accomplished.
13. The extent to which the agency potentially creates unexpected negative consequences that might require additional review by the committee of reference, including increasing the price of goods, affecting the availability of services, limiting the abilities of individuals and businesses to operate efficiently and increasing the cost of government.

Additionally, please provide written responses to the following:

1. Identify the problem or the needs that the agency is intended to address.
2. State, to the extent practicable, in quantitative and qualitative terms, the objectives of the agency and its anticipated accomplishments.
3. Identify any other agencies having similar, conflicting or duplicative objectives, and an explanation of the manner in which the agency avoids duplication or conflict with other such agencies.
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Your response should be received by September 1, so we may proceed with the sunset review and schedule the required public hearing. Please submit the requested information to:

Mike Hans
Arizona State Senate
1700 West Washington
Phoenix, Arizona, 85007

Thank you for your time and cooperation. If you have any questions, please feel free to contact me at 602-926-3020 or Mike Hans, the Senate Government Committee Research Analyst, at 602-926-3580.

Sincerely,



Senator David Farnsworth

cc: Representative Travis W. Grantham, House Regulatory Affairs Committee, Chair
Anthony Casselman, House Regulatory Affairs Committee, Analyst

Sunset Review Response

Supplementary Materials

Arizona Board of Library Examiners
Arizona State Library, Archives and Public Records
A Division of the Arizona Secretary of State

September 1, 2019



KATIE HOBBS
SECRETARY OF STATE

PROVIDING ACCESS
*Preserving
Arizona*
Arizona State Library,
Archives and Public Records

11-906. Board of library examiners; membership; compensation; powers and duties

- A. The board of library examiners shall consist of the director of the Arizona state library, archives and public records, who shall be ex officio chairman, the librarian of the university of Arizona, the librarian of the Phoenix public library and two county librarians appointed by the director of the Arizona state library, archives and public records. The county librarian members shall serve one year terms, and the director shall appoint the county librarian members on a rotating basis to represent each county free library.
- B. The members of the board shall receive no compensation for their services except actual and necessary travel expenses which shall be paid from the general fund.
- C. The board shall pass upon the qualifications of persons desiring to become county librarians and may, in writing, adopt rules not inconsistent with law for its government and to carry out the purposes of this article.

11-908. County librarian; certificate

A. Upon establishment of a county free library, the board of supervisors shall appoint a county librarian to serve at the pleasure of the board.

B. No person shall be eligible for appointment to the office of county librarian unless prior to appointment he has received from the board of library examiners a certificate of qualification for the office.

11-909. General supervision; branch libraries; employees

A. The county free library shall be under the general supervision of the board of supervisors, which may make general rules and regulations regarding the policy of the county free library, and establish, upon recommendation of the county librarian, branches and stations throughout the county which may be located in incorporated or unincorporated cities and towns when deemed advisable.

B. The board may determine the number and kind of employees of the library, and may appoint and dismiss such employees upon recommendation of the county librarian. An employee shall not be removed except for cause, and in case a removal is made upon the ground that the services of the employee are no longer required, the removed employee shall have the first right to be restored to employment when such services are again required, but the board may at the time of employing an employee, and upon the recommendation of the county librarian, enter into an agreement that the employee be employed for a definite time only.

C. All employees of the county free library whose duties require special training in library work shall be classified in grades to be established by the county librarian, with the advice and approval of the board of library examiners, according to the duties required of them, experience in library work and other qualifications for the service required. Before appointment to a position in classified service, the candidate shall pass an examination appropriate to the position sought, satisfactory to the county librarian, and disclose a satisfactory experience in library work. Work in approved library schools or libraries, or certificates issued by the board of library examiners, may be accepted by the county librarian in lieu of such examination.

D. The county librarian may accept as apprentices, without compensation, persons possessing personal qualifications satisfactory to him and may dismiss them at any time if in his judgment their work is not satisfactory.

Board of Library Examiners

TITLE 2. ADMINISTRATION
CHAPTER 4. BOARD OF LIBRARY EXAMINERS

(Authority: A.R.S. § 11-906 et seq.)

ARTICLE 1. GENERAL PROVISIONS

Section

- R2-4-01. Academic requirements
- R2-4-02. Application information

ARTICLE 1. GENERAL PROVISIONS

R2-4-01. Academic requirements

- A. Applicant shall have a Master's degree in library science, together with one year of experience in a public library of recognized standing, or
- B. A Bachelor's degree conferred by an accredited college or university, plus fifteen (15) hours of courses in library science and two (2) years of appropriate experience in a public library of recognized standing.

Historical Note

Former Rule 1.

R2-4-02. Application information

- A. Applicant shall furnish satisfactory recommendations from two former employers.
- B. Consideration shall be given to applicant's moral character and commendable conduct; to his or her ability to work with the public; to maintain public relations; to conduct the financial affairs of a library in a business-like manner; and to show willingness to continue his or her training.

Historical Note

Former Rule 2.

Board of Library Examiners – Members 2019

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